



MAYOR  
Geno Martini

CITY COUNCIL  
Julia Ratti, Ward I  
Ed Lawson, Ward II  
Ron Smith, Ward III  
Charlene Bybee, Ward IV  
Ron Schmitt, Ward V

CITY ATTORNEY  
Chet Adams

**REGULAR CITY COUNCIL MEETING MINUTES  
2:00 P.M., Monday, November 23, 2015**

**City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada**

**1. Call to Order** (Time: 2:01p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:01 p.m.

**2. Roll Call** (Time: 2:01 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Charlene Bybee, Ron Schmitt, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

**3. Opening Ceremonies**

**3.1 Invocation Speaker** (Time: 2:01 p.m.)

The invocation was provided by Assemblyman Ira Hansen (Pastor Carlos A. Camacho, Sparks Seventh Day Adventist Church was scheduled but was not present).

**3.2 Pledge of Allegiance** (Time: 2:01 p.m.)

The Pledge of Allegiance was led by Kreg Rowe of Tanamera Construction.

**4. Public Comment** (Time: 2:04 p.m.)

Randy Canale, Alan Darney, Betty Bishop, Paul Lenart, Brian Reeder (Nevada Associated Mechanicals/General Contractors) and George Hardaway spoke in opposition of Bill No. 2699 to amend Chapter 15 of the Sparks Municipal Code to remove the requirement for certificate of qualification for any person who labors at the trade of plumbing or electrician in the City of Sparks.

Kreg Rowe (Tanamera Construction), Don Tatro (Builders Association of Northern Nevada) and Don Paschall (Zephyr Plumbing) spoke in support of Bill No. 2699.

Ira Hansen requested the Council postpone any decision on Bill No. 2699 until current negotiations between the trades and the City of Reno are complete.

**5. Agenda** (Time: 2:30 p.m.)

**5.1 Approval of the Agenda (FOR POSSIBLE ACTION)**

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Schmitt, seconded by Council Member Lawson, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**6. Minutes (Time: 2:30 p.m.)**

**6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting on November 9, 2015 (FOR POSSIBLE ACTION)**

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the minutes of the regular Sparks City Council meeting on November 9, 2015. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:31 p.m.)**

**7.1 American Public Works Association (APWA) presentation of Project of the Year Award (POTY) for North Truckee Drain Phase 1. (Time: 2:31 p.m.)**

American Public Works Association Nevada Chapter President Garth Oksol presented the Project of the Year Award, as selected by professional peers for an excellent, innovative project, to Andy Hummel and thanked Lori Bigham of GC Environmental for her work as recent Chair of the APWA fall conference.

**7.2 Proclamation: "Ray Hagar Day" (Time: 2:34 p.m.)**

Mayor Martini proclaimed November 23, 2015 as Ray Hagar Day for his service and commitment to Sparks by being an outstanding journalist who has served our city and state in a professional manner while upholding the highest journalistic standards and integrity.

**8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:53 p.m.)**

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to approve the consent items as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period October 22, 2015 through November 4, 2015. (FOR POSSIBLE ACTION)**

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

**8.2 Consideration and possible acceptance of a grant from The State of Nevada Department of Public Safety Office of Traffic Safety in the amount of \$5,800 to be used for the purchase of four (4) Brazos Handheld Traffic Devices that will be used to complete automated traffic citations and collision reports for the improved accuracy and timeliness of data collection. (FOR POSSIBLE ACTION)**

An agenda item from Police Chief Brian Allen recommending Council accept the grant from the State of Nevada Department of Public Safety Office of Traffic Safety in the amount of \$5,800. The State offers a grant opportunity to all law enforcement agencies in Nevada who participate in the Joining Forces program to fund training and equipment that focuses on the reduction of traffic injury and fatality within their jurisdiction. The Sparks Police Department was awarded the grant to purchase four handheld devices for the use in the field. There is no impact to the general fund.

**8.3 Consideration and possible acceptance of The Edward Byrne Memorial Assistance Grant (JAG) Program grant from the Department of Justice, Office of Justice Programs in the amount of \$20,676 intended to support a broad range of activities to prevent and control crime within the community. (FOR POSSIBLE ACTION)**

An agenda item from Police Chief Brian Allen recommending Council accept the grant from the Department of Justice, Office of Justice Program in the amount of \$20,676. The grant will be applied to various initiatives, technical assistance, training, equipment, supplies and other program areas at the direction of the Chief of Police. There is no impact to the general fund.

**8.4 Consideration and possible approval of an application for a Gaming license for Dynasty Games, dba Prater Way Market located at 2100 Prater Way, Sparks, NV submitted by Mr. Roger Lynn Fuller. (FOR POSSIBLE ACTION)**

An agenda item from Police Chief Brian Allen recommending that Council approve Mr. Roger Lynn Fuller's application for a Gaming license contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions. There is an estimated income of \$90 quarterly to the general fund.

**9. General Business**

**9.1 Consideration and possible approval of the Mayor's recommendation of appointment to the Enterprise Fund Advisory Committee (EFAC) from the following pool of applicants, listed in alphabetical order: Jeff Bowling; Alexis Candie; Shaun Carey; Ted Erkan; Kraig Knudsen; Frank Lepori; Jennifer Martinez; and Brian Reeder. (FOR POSSIBLE ACTION) (Time: 2:53 p.m.)**

An agenda item from Assistant Community Services Director/City Engineer John Martini recommending Council confirm the Mayor's appointments to the Enterprise Fund Advisory Committee. The Enterprise Fund Advisory Committee reviews the operations, policies, procedures and financial status of the Development Services Enterprise Fund and can provide recommendations to the Sparks City Council with respect to proposed code amendments, fees for development services and impact fee rates associated with Impact Fee Service Area #1. The City of Sparks has three appointments to EFAC and the Mayor's appointments are as follows:

- 1 member from the residential construction industry, 2-year term, Ted Erkan
- 1 member from the commercial development industry, 3-year term, Kraig Knudsen
- 1 member from the construction industry, 4-year term, Brian Reeder

All subsequent appointments will be for 4-year terms. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to confirm the appointments of Ted Erkan, Kraig Knudsen and Brian Reeder to the Enterprise Fund Advisory Committee as recommended by Mayor Martini. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.2 Consideration and possible approval of an Interlocal Agreement between the City of Reno, the City of Sparks and Washoe County for reimbursement to the City of Reno in the amount of \$21,465 for Sparks share of a local limits study for the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION) (Time: 2:55 p.m.)**

An agenda item from TMWRF Plant Manager Michael Drinkwater recommending Council Approve the Interlocal Agreement as submitted by Staff. To protect TMWRF's operations and ensure that its discharges comply with State and Federal requirements, TMWRF originally developed sewer user limitations (local limits) in 1989 and re-evaluated these limits in 1997. TMWRF desires to hire a consultant to complete a new local limits evaluation and develop updated local limits in accordance with the U.S. Environmental Protection Agency's (EPA) 2004 Local Limits Development Guidance document. These limits are required to be set and periodically reviewed by Federal Law. During an audit of the City of Sparks' pretreatment program in March of 2015, US EPA inspectors indicated that the local limits were in need of review and possible revision. A similar finding was made during a concurrent audit of the City of Reno's pretreatment system. Funding is from Sanitary Sewer Operations Fund. There is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to approve the Interlocal Agreement as submitted by staff. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.3 FIRST READING of Bill No. 2699, An Ordinance amending Chapter 15 of the Sparks Municipal Code to remove the requirement for certificate of qualification for any person who labors at the trade of plumbing or electrician in the City of Sparks; and providing for other matters properly related thereto. (Time: 2:58 p.m.)**

The bill was read by title by City Clerk Teresa Gardner. The public hearing and second reading will be conducted at the regular meeting of the City Council on December 14, 2015.

**10. Public Hearing and Action Items Unrelated to Planning and Zoning –None.**

**11. Planning and Zoning Public Hearings and Action Items**

**11.1 Consideration of and possible action on a Master Plan Amendment to change the land use designation from Medium Density Residential (MDR) to Transit Oriented Development – Mixed Residential (TOD-MR) for a site approximately 0.4 acres in size located at 1040 El Rancho Drive. (PCN15029) (FOR POSSIBLE ACTION) (Time: 2:58 p.m.)**

An agenda item from Senior Planner Karen Melby recommending Council certify the master plan amendment associated with PCN15029. The applicant Patricia A. Schweigert is requesting a master plan amendment from Medium Density Residential (MDR) to Transit Oriented Development – Mixed Residential (TOD-MR) for two properties located at 1040 El Rancho Drive. The northern parcel is the parking for the office building located on the southern parcel. Each parcel is 0.2 acres in size for a total of 0.4 acres. The 3,504 square foot office building was constructed in 1987. In addition to the master plan amendment request, the applicant is requesting a rezoning to add the parcels to the MUD zoning District in order to gain greater flexibility in the allowed uses. There are no plans to redevelop the properties at this time. Any redevelopment of the site will have to conform to the MUD standards. There is no impact to the general fund.

The Public Hearing was opened at 3:01; no comments were received, the Public Hearing was closed.

A motion was made by Council Member Ratti, seconded by Council Member Bybee, to certify the master plan amendment associated with PCN15029 based on the findings M1 through M4, and the

facts supporting these findings as set forth in the staff report. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**11.2 SECOND READING, Public Hearing, consideration of and possible action on Bill No. 2697, a general ordinance to rezone a property from PO (Professional Office) to MUD (Mixed Use District) for a site approximately 0.4 acres in size located at 1040 El Rancho Drive. (PCN15029) (FOR POSSIBLE ACTION) (Time: 3:01 p.m.)**

An agenda item from Senior Planner Karen Melby recommending Council adopt Bill No. 2697 approving the rezoning associated with PCN15029. This request pertains to two properties which are both addressed as 1040 El Rancho Drive. The northern parcel is the parking for the office building located on the southern parcel. Each parcel is 0.2 acres in size for a total of 0.4 acres. The 3,504 square foot office building was constructed in 1987. The applicant Patricia Schweigert is requesting a rezoning to add the parcels to the MUD zoning District in order to gain greater flexibility in the allowed uses. In addition to this application, the property owner has a companion request to change the master plan land use designation for these parcels. There are no plans to redevelop the properties at this time. Any redevelopment of the site will have to conform to the MUD standards. There is no impact to the general fund.

The Public Hearing was opened at 3:02; no comments were received, the Public Hearing was closed.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to adopt Bill No. 2697 approving the rezoning associated with PCN15029 based on the findings Z1 through Z3, and the facts supporting these findings as set forth in the staff report. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**11.3 SECOND READING, Public Hearing, consideration and possible action on Bill No.2698 to annex into the City of Sparks a site approximately 5 acres in size. Upon annexation the parcel shall convert from a Washoe County zoning designation of A5 (Agriculture/5 acre minimum lot size) to City of Sparks A5 (Agriculture/5 acre minimum lot size) located at 6500 Spanish Springs Drive, Sparks, NV. Applicant: Red Hawk Land Company (PCN15036) (FOR POSSIBLE ACTION) (Time: 3:03 p.m.)**

An agenda item from Senior Planner Ian Crittenden recommending Council adopt Bill No. 2698 and approve the annexation request associated with PCN15036. This is a request by Red Hawk Land Company to annex a site approximately 5 acres in size into the City of Sparks. The site is located east of and adjacent to Golden Eagle Regional Park. This area has been in the City of Sparks Sphere of Influence since 1991. This request for annexation is 100 percent voluntary and the site is contiguous to the Sparks city limits. There is no impact to the general fund.

The Public Hearing was opened at 3:03; Mike Railey (Rubicon Design Group) representing the applicant said he agreed with the annexation and was available to answer any questions; the Public Hearing was closed.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to adopt Bill No. 2698 and approve the annexation request associated with PCN15036 to annex approximately 5 acres into the City of Sparks, Nevada, based on the findings A1 through A4, and

the facts supporting these findings as set forth in the staff report. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**12. Closed Door Sessions - None**

**13. Comments**

**13.1 Comments from the Public** (Time: 3:10 p.m.) - None

**13.2 Comments from City Council and City Manager** (Time: 3:10 p.m.)

City Manager Steve Driscoll announced two vacant positions on the Sparks Planning Commission, each for a 4-year term. Persons interested in serving on this committee should complete a Community Service Application, available from the City Clerk's office or online at the city's website – [www.cityofsparks.us](http://www.cityofsparks.us). Applications will be accepted until the close of business on December 31, 2015.

**14. Adjournment**

Council was adjourned at 3:10 p.m.

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GENO R. MARTINI, Mayor

ATTEST:

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Teresa Gardner, City Clerk

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